

## **PCA/HHA**

Marian Woods, Inc.  
Hartsdale, NY 10530

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### **Benefits**

- Health insurance
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### **Job description**

Marian Woods, a 50 bed licensed Adult Home for retired women of religious congregations, will be hiring:

### **Responsibilities**

- Home Health Aides and Personal Care Aides
- Per-diem, Part Time, Full Time Employment for shifts 7a.m.-3p.m., 3p.m.-11p.m., and 11p.m.-7a.m., Monday through Sunday
- Successful candidates will have a High School Diploma or GED; 5 years' experience in long term care - preferably with seniors in a residential setting; strong communication skills; manual dexterity
- Duties include but are not limited to: prescription oversight, medication administration assistance, light housekeeping and laundry
- Position goal: provide care necessary for residents to carry out activities of daily living, maintain good health, and participate in residential activities while living independently
- Act quickly and responsibly in cases of emergency

### **Skills**

- Proven experience as personal care assistant
- Committed to health & safety
- Well-organized and reliable
- Excellent communication and people skills
- Positive and compassionate attitude
- Strong ethics
- First Aid Certification

High school diploma or equivalent

### **Work location**

- One location

### **COVID-19 precautions**

Marian Woods, Inc., observes all Federal and NY State DOH mandates; daily facility disinfection; employment requires COVID-19 vaccination

**Please respond to Sr. Aileen Donovan, Executive Director at  
adonovan@marianwoods.org.**